

Romney Sheep Breeders Society

GDRP

2018

Data Protection Policy

version	1		
date	May 18		
author	JL		
Authorised by	JL		
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1 Introduction

1.1 RSBS are committed to protecting the privacy and security of your personal information

1.2 This policy describes how we collect and use your personal information about you whilst you are a member with us, in accordance with the General Data Protection Regulations 2018 (GDPR)

1.3 It applies to all members and Romney sheep breeders

1.4 It is important that you read the policy to let you know how the data you provided will be used as you have requested individually

2 Data Protection Principles

2.1 We will comply with the data protection law. This says that the personal information we hold about you must be

2.1.1 Used lawfully and fairly and in a transparent way

2.1.2 Collected only for valid purposes that we have clearly explained to you and not used anyway that is incompatible with those purposes.

2.1.3 Relevant to the purposes we have told you about and limited only to those purposes

2.1.4 Accurate and up to date

2.1.5 Kept for as long as necessary for those purposes we told you about

2.1.6 Kept securely

3 Information we hold about you

3.1 Personal data or information means of information about an individual that can be identified

3.2 we collect and store the following categories of information about you

3.3 Personal contact details, gender, marital status, flock information and details, electronic details, photos

3.4 We may also collect and store political information and opinions (council meeting minutes)

4 How your personal information will be collected

4.1 Directly from you via the DATA protection form sent out to members

By hand, post and Email

4.2 We may also collect data from third parties e.g. interested new members details

5 How we will use information about you and share data?

5.1 We will only use your personal information if you would like your details passed onto

5.1.1 prospective buyers, breeders, displayed at society and sheep events. Flock competitions, web page adverts on our website, Facebook page, receive newsletters by post and emails, accounting purposes.

6 Change of Purpose

6.1 We will only use your personal information for the purposes we collected it for.

6.2 We will change or remove your personal information as requested by you

7 Data Security

7.1 we have put in measures to protect the security of your information

7.2 we have put in place appropriate security measures to prevent unauthorised access hard copies are stored in a locked safe and the data is encrypted and passworded on computer.

7.3 The Romney sheep breeders society data protection officer will only process details under the owners instructions

8 Data Retention

8.1 We will only retain your personal data for as long as necessary to fulfil the purpose we collected it for

9 Rights of Access correction and erasure

9.1 Request access to your personal information that we hold about you
(Data subject Request)

9.2 Request correction of personal information that we hold about you

9.3 Object to processing your information

10 Group Data Protection Officer

10.1 GDPO is the secretary of the society to oversee the compliance and carrying out of the policy. If you have any questions about the Policy or how we handle your personal information, contact the GDPO

10.2 You have the right to make a complaint any time to the ICO information commissioners office, UK supervisory authority for data protection issues.

11 Changes to this Policy

We reserve the right to update this policy at any time, and we will provide you with a new policy when we make any substantial updates. We may also notify you from time to time about the processing of your personal information

If you have any questions about this policy contact the GDPO officer Julie.lukehurst@outlook.com

